

## ATTORNEY VACANCY ANNOUNCEMENT ASSISTANT UNITED STATES ATTORNEY

## UNITED STATES ATTORNEY'S OFFICE

## **Southern District of Illinois**

Vacancy Announcement #: 05-SDIL-01

About the Office: As the principal litigator for the United States of America in the Southern District of Illinois, the United States Attorney prosecutes all criminal and civil cases brought by the Federal government and defends the United States when it is a party in a civil case. The Southern District of Illinois is committed to developing and maintaining strategic partnerships among federal, state and local law enforcement agencies to ensure the effective deployment of resources to positively impact the quality of life for all District residents. There are approximately 25 Assistant United States Attorneys in the Criminal Division and 7 Assistant United States Attorneys in the Civil Division. The United States Attorney's Office for the Southern District of Illinois represents the United States in matters arising in the 38 southernmost counties of Illinois. The main office is in Fairview Heights, Illinois, which is part of the greater St. Louis metropolitan area. A branch office is located in Benton, Illinois. The two federal courthouses in the District are located in East St. Louis, Illinois, and Benton, Illinois.

Responsibilities and Opportunity Offered: There are opportunities in both the Criminal and Civil Divisions. Assistant United States Attorneys in the Criminal Division are responsible for all federal criminal investigations and prosecutions within the District. They are also responsible for advising the United States Attorney on criminal law related matters and serving as liaison with other Department of Justice components regarding criminal cases.

Assistant United States Attorneys in the Civil Division represent the United States, its agencies, its officers, and employees in defensive and affirmative litigation. The positions will involve a variety of civil litigation and may include the defense of Federal Tort Claims Act cases, Bivens complaints, torts, employment discrimination, medical malpractice, foreclosures, and Administrative Procedure Act cases. It may also include affirmative litigation such as health care fraud, false claims act fraud, and financial litigation on behalf of the United States.

**Qualifications:** All attorneys will be considered, however, the ideal candidate is expected to have significant writing ability, trial experience and other prosecuting or civil litigation skills.

Required qualifications: Applicants must possess a J.D. degree, and be duly licensed and authorized to practice as an attorney under the laws of any State, territory of the United States, or the District of Columbia., and have post-J.D. litigation experience. Applicants must be active members in good standing of the bar. Applicants must demonstrate strong writing skills, analytical ability, good judgment, and excellent communication and courtroom skills. Assistant U.S. Attorneys must agree to serve for a minimum of three years.

<u>Preferred qualifications</u>: Applicants must exhibit the ability to work in a supportive and professional manner with other attorneys, support staff, and client agencies. Applicants should have superior research and writing abilities, strong academic credentials and good judgment. While not required, federal experience (including, but not limited to, a federal judicial clerkship) is desirable.

**Travel:** Occasional travel is required.

<u>Salary Information</u>: Assistant U. S. Attorneys' pay is administratively determined based, in part, on the number years of professional attorney experience. The range of pay for recruitment, not including locality pay, is \$40,105 to \$61,160 for 0 to 3 years of experience and \$43,965 to \$106,146 for between 4 and 9 years of experience. Locality pay for the Southern District of Illinois is currently between 11.72% and 12.09% of base salary.

<u>Location</u>: The positions will likely be at the Fairview Heights, Illinois, main office, although candidates expressing an interest in the Benton, Illinois branch office will also be considered. Placement will be determined at the time of selection.

**Relocation Expenses:** Relocation expenses will not be authorized

<u>Application Process and Deadline Date</u>: The closing date for this announcement is June 30, 2005. Applications are evaluated by the United States Attorney along with the office's Attorney Hiring Committee. Interested persons should send a detailed resume with cover letter to:

Randy G. Massey First Assistant United States Attorney United States Attorney's Office Nine Executive Drive Fairview Heights, Illinois 62208

<u>Internet Sites</u>: This and other attorney vacancy announcements can be found at: <a href="http://www.usdoi.gov/oarm/attvacancies.html">http://www.usdoi.gov/oarm/attvacancies.html</a>

**Department Policies:** Equal Employment Opportunity and Security Clearance Policies.

Assistant United States Attorneys must reside within 25 miles of the district to which he or she is appointed.

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. It is the policy of the Department of Justice to achieve a drug-free workplace and the person selected will be required to pass a drug test to screen for illegal drug use prior to final appointment. Employment is also contingent upon the satisfactory completion of a background investigation adjudicated by the Department of Justice.

The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities and will reasonably accommodate the needs of those persons. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced.